



Enrollment Contract – Returning Student

For Office Use Only

Deposit Received _____

Date _____

By _____

M/F _____

2022-2023 Academic Year

P.O. Box 5388, Martinsville, VA 24115
 Phone: (276) 632-7288 ~ Fax: (276) 632-9545

Last Name	First Name	Grade For Pre-School note 3 or 5 days and half or full days

To reserve your child(ren)’s place, return the completed enrollment contract with required signatures along with a non-refundable tuition deposit of \$300 for the first child and \$100 for each additional child, no later than February 28, 2022. If you re-enroll after the deadline, you are subject to a reenrollment fee of \$150 per student to reserve your child(ren)’s place for the 2022-2023 school year. You are not considered enrolled in the 2022-2023 school year until the completed contract is returned and the required fees are paid.

Upon signature of this contract, you are obligated to pay the tuition and fees for the 2022-2023 school year, and no portion shall be refunded or cancelled in the event of absence, withdrawal, or dismissal of the above students unless you:

- **Withdraw your child(ren) by 4 pm on May 31, 2022** (in which case you forfeit only the enrollment deposit and/or fee).
- **If you withdraw your child(ren) after this time, all amounts become due and owing.**
- **Purchase the tuition refund plan.** (Any fee paid for the tuition refund plan will not be refundable in the event of absence, withdrawal, or dismissal. More information regarding the tuition refund plan may be obtained from the Finance Office).

The parties to this Contract agree to be governed by the laws of the Commonwealth of Virginia, and that the only proper venue for resolution of disputes concerning its interpretation will be in the County of Henry, Virginia. Tuition can be paid by any of the methods listed on page 2 of this document. In consideration of the acceptance of this Contract and the enrollment of the above-named student(s), the undersigned agrees to be bound by the provisions of the Contract and to pay the required tuition and fees according to the schedule on the attached Schedule of Costs. All amounts over 30 days past due are subject to a 1% per month finance charge.

I understand that in signing this Enrollment Contract for the coming academic year, I am agreeing to abide by and accept the rules and regulations of the school as stated in the current or amended handbooks and in Carlisle’s Policies and Procedures including the policy rule concerning payment of tuition and fees as referred to in this enrollment contract. **I further agree to the policy that no transcripts will be released unless my account has been paid in full. Moreover, Carlisle School reserves the right to deny admission for the 2022-2023 school year if the child has an outstanding balance of tuition and/or fees for the preceding school year(s).** I understand that the Head of School or Interim Head of School reserves the right to dismiss any student if convicted of a crime or for his or her general misconduct, attitude, or habitual actions, on campus or at school sponsored events, or if the behavior of his or her parent(s) or guardian(s) is contrary to the best interest of the school and/or its students.

I understand that my child’s picture may be used in Carlisle School publications, the Carlisle website and in print ads for Carlisle, and I hereby agree to the use of my child’s picture in such publications. Further, I also understand and agree that Carlisle School reserves the right to protect itself from the unauthorized publication of photographs of its students, faculty or administrative personnel using web media or on social networking sites (which may include, but not be limited to, IM, blogs, YouTube, Facebook). I understand and agree that publication by me or by my child of identifiable names or photographs of any Carlisle student, faculty member or staff person at Carlisle or at a school-sponsored event is prohibited, unless prior written authorization from the school by its designated administrator is obtained. I understand and agree that publication by me or by my child of any personal information or data concerning other Carlisle students, faculty members or staff, or publication of proprietary school information including photographs of the school or school sponsored events is prohibited, unless prior written authorization from the school by its designated administrator is obtained.

