



# CARLISLE

Lead. Excel. Succeed.

## Enrollment and Financial Contract Returning Students Academic Year 2021-2022

*This is a legally binding contract. Read it carefully.*

Last Name	First Name	Grade For Pre-School note 3 or 5 days and half or full days

- To reserve your child(ren)'s place, return the completed enrollment contract with required signatures along with a non-refundable tuition deposit of \$300 for the first child and \$100 for each additional child, no later than March 19, 2021. If you re-enroll after the deadline, you are subject to a re-enrollment fee of \$150 per student to reserve your child(ren)'s place for the 2021-2022 school year. You are not considered enrolled in the 2021-2022 school year until the completed contract is returned, and the required fees are paid.
- Upon signature of this contract, you are obligated to pay the tuition and fees for the 2021-2022 school year, and no portion shall be refunded or canceled in the event of absence, withdrawal, or dismissal of the above students unless you:
  1. Withdraw your child(ren) by 4 pm on June 1, 2021 (in which case you forfeit only the enrollment deposit and/or fee).
  2. If you withdraw your child(ren) after this time, all amounts become due and owing.
  3. Purchase tuition refund plan. (Any fee paid for the tuition refund plan will not be refundable in the event of an absence, withdrawal, or dismissal. More information regarding the tuition refund plan may be obtained from the Finance Office).
- The parties to this agreement agree that this contract is to be governed by the laws of the Commonwealth of Virginia and that the only proper venue for resolution of disputes concerning its interpretation will be in the County of Henry, Virginia. Tuition can be paid by any of the methods listed on page 2 of this document. In consideration of the acceptance of this Contract and the

enrollment of the above-named student(s), the undersigned agrees to be bound by the provisions of the Contract and to pay the required tuition and fees according to the schedule on the attached Schedule of Costs. All amounts over 30 days past due are subject to a 1% per month finance charge.

- The School's duties and obligations under this contract shall be suspended immediately without notice during all periods that the school is closed because of force majeure events including, but not limited to any fire, act of God, weather disaster, war, governmental action, act of terrorism, epidemic, pandemic or any other event beyond the School's control. If such an event occurs, the school's duties and obligations in this contract will be postponed until such time as the school, in its sole discretion, may safely reopen.
- I understand that in signing this Enrollment Contract for the coming academic year, I agree to abide by and accept the rules and regulations of the School as stated in the current or amended handbooks and in Carlisle's Policies and Procedures, including the policy rule concerning payment of tuition and fees as referred to in this enrollment contract. I further agree to the policy that no transcripts will be released unless my account has been paid in full. Moreover, Carlisle School reserves the right to deny admission for the 2021-2022 school year if the child has an outstanding balance of tuition and/or fees for the preceding school year(s). I understand that the Head of School or Interim Head of School reserves the right to dismiss any student if convicted of a crime or for his or her general misconduct, attitude, or habitual actions, on campus or at school-sponsored events, or if the behavior of his or her parent(s) or guardian(s) is contrary to the best interest of the school and/or its students.
- I understand that my child's picture may be used in Carlisle School publications, the Carlisle website, and in print ads for Carlisle, and I hereby agree to the use of my child's picture in such publications. Further, I also understand and agree that Carlisle School reserves the right to protect itself from the unauthorized publication of photographs of its students, faculty, or administrative personnel using web media or on social networking sites (which may include, but not be limited to, IM, blogs, YouTube, Facebook). I understand and agree that publication by me or by my child of identifiable names or photographs of any Carlisle student, faculty member, or staff person at Carlisle or at a school-sponsored event is prohibited unless prior written authorization from the school by its designated administrator is obtained. I understand and agree that publication by me or by my child of any personal information or data concerning other Carlisle students, faculty members, or staff, or publication of proprietary school information including photographs of the school or school-sponsored events is prohibited unless prior written authorization from the school by its designated administrator is obtained.

**METHOD OF PAYMENT**

**Please Check One.** You will be billed according to your indicated preference.  
If you make no selection, we will assume Option 3 and charge accordingly.

- Option 1     **Single payment:** Due July 1, 2021. Payments not made by this date are subject to late fees and processing charges.
- Option 2     **Semester payments.** Two equal payments, with the first installment due on or before July 1, 2021, and the final installment due no later than January 1, 2022. Payments not made by these dates are subject to late fees and processing charges.
- Option 3     **Monthly payments.** This option requires an annual setup fee of \$45.00, a 1% processing charge per month on the outstanding balance. Payments are divided into equal monthly installments, with the final payment due no later than June 30, 2022.

***For all options described above, tuition and fees must be paid in full by June 30, 2022.***

***If you would like to purchase the tuition refund plan, please initial here: \_\_\_\_\_ The Finance Office will forward an enrollment form. The completed form with payment must be received with the first tuition installment to be considered valid. If you do not wish to purchase the 2021-2022 tuition refund plan, please opt-out by initialing here: \_\_\_\_\_***

Parent/Guardian <hr/> 1: Name <i>(Please Print)</i> <hr/> Relationship to Child <hr/> Work Phone                  Cell Phone                  Home Phone <hr/> Street Address <hr/> City                                  State                  Zip <hr/> Email Address:	Parent/Guardian <hr/> 2: Name <i>(Please Print)</i> <hr/> Relationship to Child <hr/> Work Phone                  Cell Phone                  Home Phone <hr/> Street Address <hr/> City                                  State                  Zip <hr/> Email Address:
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**We accept the terms of enrollment as stated herein for the academic year 2021-2022. I understand that in the event that we, the undersigned, default on any terms of this Contract, the undersigned agrees to be responsible for reimbursing Carlisle School any expenses, it may incur as a result of said default, including but not limited to, the full tuition and any fees due for the school year, court costs, expert witness fees, and reasonable attorney's fees.**

\_\_\_\_\_  
**Signature (Parent/Guardian 1)                                  Date                                  Signature (Parent/Guardian 2)                                  Date**